

## Sub Branch 2020 AGM Questions On Notice

### 1. What does 'Raw Materials and consumables used ' \$255064 contain?

Day to day operations spending on advocacy, the Board, museum, events, volunteers and member, the SubBranch's sponsorship and building expenses

Advocacy and wellbeing services	19,068.50
Board & governance expenses - header account	11,161.45
Building expenses	98,418.09
Charitable contributions	19,819.45
Events expenses	61,218.01
Membership expenses	35,505.42
Museum expenses	9,872.61
	<b>255,063.53</b>

### 2. What does 'Other Expenses" \$159441 include?

Administration expenses not included in Raw Materials

OFFICE/GENERAL ADMINISTRATION	114,440.95
Bad Debt -	45,000
	<b>\$159,440.95</b>

### 3. Have steps been taken to stop the deterioration from a profit of \$142315 in 2018 to a loss of \$16487 in 2019?

Given the adjustments to the provisions for the non-recoverability of debts and amortisation and depreciation charges this does not represent an 'actual' deterioration.

### 4. When is it expected that the unexpended grant total of \$59398 will be used?

Grants are expended for the purposes outlined in service agreements – spending is not limited to a particular trading year, but rather the purpose of the grant.

2018 grants. Young Veterans, Treasure Hunt, Digital Production, Spirit of Anzac, Best Grant unexpended rolled over to 2019 and have been expended. Grants received 2019 unexpended is DVA Museum Grant, Remainder of BEST Grant and Woods Bequest both which will be expended in 2020

### 5. What is the cost of bookkeeping during the Financial year? The total should not include Audit costs.

\$15,170

### 6. Given that the Sub Branch has decided not to proceed with the development should not the amount of the Intangible asset of \$726536 be written off?

The amount of the Development Approval value is being written down over the remainder of the life of the approval, four years.

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### 8. What expenditure was undertaken on the Museum?

#### ▼ MUSEUM EXPENSES

Memorabilia	2,684.72
Museum Marketing	410.00
Museum Operating Expenses	4,437.35
Museum Purchases	2,340.54
<b>Total MUSEUM EXPENSES</b>	<b>9,872.61</b>

### 9. What expenditure was undertaken on various veterans' programs?

Day Club Expenses	10,865.82
Live PTSD Expenses	619.64

#### ▼ ADVOCACY AND WELLBEING SERVICES

Client Emergency Accommodation	1,905.40
Client Emergency Food	533.60
Client Emergency Travel	309.54
Client Equipment Support	1,608.27
Client Family Support	2,603.24
Volunteer Catering	6,326.68
Volunteer Reimbursements	1,804.15
Volunteer Training	2,415.46
Volunteer Travel	94.91
Volunteer Uniforms	1,467.25
<b>Total ADVOCACY AND WELLBEING SERVICES</b>	<b>19,068.50</b>

#### TRANSACTION REPORT

January - December 2019

NAME	MEMO/DESCRIPTION	ACCOUNT	SPLIT	AMOUNT	BALANCE
Little Digger Community Centre	Support for Little Diggers 2018 ...	CHARITABLE CONTRIBUTIONS:...	Accounts payable	472.73	472.73
Lancom Technology Solutions	For Purchase Polo Tops for HMA...	CHARITABLE CONTRIBUTIONS:...	Bendigo Credit Card - all cardho...	341.56	814.29
Business Liaison Association	2019 Modern History Essay Busi...	CHARITABLE CONTRIBUTIONS:...	Accounts payable	1,100.00	1,914.29
Cairns RSL Club	Rotary Function	CHARITABLE CONTRIBUTIONS:...	Accounts payable	455.00	2,369.29
Cairns RSL Club	Navy Rugby	CHARITABLE CONTRIBUTIONS:...	Accounts payable	270.45	2,639.74
Department of Defence	2019 Young Endeavour Scholars...	CHARITABLE CONTRIBUTIONS:...	Accounts payable	3,590.91	6,230.65
Cairns RSL Club	2019 July Tingara Association Bi...	CHARITABLE CONTRIBUTIONS:...	Accounts payable	261.45	6,492.10
Cairns RSL Club	51 FNQR Indigenous	CHARITABLE CONTRIBUTIONS:...	Accounts payable	113.64	6,605.74
Cairns RSL Club	Cairns Defence Community Sup...	CHARITABLE CONTRIBUTIONS:...	Accounts payable	921.36	7,527.10
Southern Cross Cultural Exchange	Sponsorship for Georgia Flint to ...	CHARITABLE CONTRIBUTIONS:...	Accounts payable	1,363.64	8,890.74
Palmer Sea Reef Golf Course	For FNQ Defence Force Champi...	CHARITABLE CONTRIBUTIONS:...	Accounts payable	681.82	9,572.56
Southern Cross Cultural Exchange	Sponsorship for Georgia Flint to ...	CHARITABLE CONTRIBUTIONS:...	Accounts payable	1,363.64	10,936.20
John Coates	Reimbursement for Airfares for Pe...	CHARITABLE CONTRIBUTIONS:...	Accounts payable	442.34	11,378.54
St Monica's College	St Monica's College Modern Hist...	CHARITABLE CONTRIBUTIONS:...	Accounts payable	250.00	11,628.54
Department of Defence	2020 Young Endeavour Youth Sc...	CHARITABLE CONTRIBUTIONS:...	Accounts payable	3,590.91	15,219.45
				<b>A\$15,219.45</b>	
				<b>A\$15,219.45</b>	

## Sub Branch 2020 AGM Questions On Notice

ADF Golf Championships	ADFGA Interservice GOLF Championship Sponsorship
Aged Care Visits	American Tour Visits
ANZAC Day	Armistice Day
Armistice Documentary Launch	Cairns Defence Community Support Group (CDCSG) Sponsorship
Cairns Navy Rugby Invitational Function	Cairns Sleep Awareness Education Session
CDO Family Expo Stall	Chamber of Commerce Golf Charity Day
Danger Close Movie Premiere	Day Club Christmas Party
E-Sit-Rep Introduction	Facilitated and held ATDP training
Facilitated transfer of Caleb Shang Medals	Funded veterans daughter to attend European wartime study tour
Golf Clinic	Graduation Parade 51 FNQ
Hospital Visits	Host and chair ANZAC Day committee meetings
International Women's Day Breakfast	Kokoda Museum
Little Diggers Family Fun Day	Live PTSD Development and Support
Market Stalls	Mates 4 Mates Monthly Activity
Modern History Essay - Sponsorship	Monthly Day Club Luncheon
Monthly Wartime Walks	Museum Qld 2019 Workshop
Museum Book Sale	Peace Keepers / Peacemakers Medallions
Poppy Crochet Workshops	QLD Museum Awards
Recruit Induction 51 FNQ	Requiems
School Museum Tours	Sit-Rep Regularly Hard Copy Production
Tingira Association Birthday in Museum	Townsville Flood Relief Appeal
Tobruk Memorial Pool Poppy Installation	Transition Seminar Stall
Tuesday Day Club	Veterans' Health Week
Vietnam Veterans Day	Volunteer Christmas Party
Winners of SOA poem competition to fly to Canberra for ANZAC Day	Yoga classes in partnership with Mates 4 Mates
Young Endeavour Scholarship	

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### 10. What did Marketing cost?

Marketing is intertwined across the whole of operations of the Sub Branch and cannot be singled out for a line item. However hardcopy Sit Rep Magazines were \$22,000 for 2019.

### General Questions

#### 1. Will there be a District Report?

Acting President gave a report at the meeting.

#### 2. Will there be a veterans' welfare report?

Wellbeing Report presented in the Annual Report