



RSL

Cairns Sub Branch

2021 Annual Report 5th June 2022



'Caring For Our Defence Family'.

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RETURNED & SERVICES LEAGUE OF AUSTRALIA

QUEENSLAND BRANCH

DIRECTOR'S DUTIES

1. Act with reasonable care and diligence

Ask yourself: Would someone who was observing me think that I was being careful and conscientious in my duties as a Director?

2. Act honestly in the best interests of the League and support the RSL Objects

Ask yourself: Is the decision in the best interests of the League and does it further the RSL Objects?

3. Not misuse the position of being a Director

Ask yourself: Am I using my position on the Board for the benefit of the League achieving the RSL Objects and for no other reason?

4. Not to misuse information obtained in performing duties as a Director

Ask yourself: Am I using information I obtained as a Director for the benefit of the League and for no other reason?

5. Disclose any actual or perceived conflict of interest

Ask yourself: Would an independent observer think I was acting in my own interests?

6. Ensure the entity's financial affairs are managed responsibly

Ask yourself: Are there systems and processes in place to ensure monies are being used appropriately and protected from misuse.

7. Not allow the entity to operate while insolvent

Ask yourself: Will the entity be able to pay its debts when they fall due?

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Ode

They shall grow not old as we that are left grow old
 Age shall not weary them, nor the years condemn
 At the going down of the sun and in the morning
 We will remember them
Lest We Forget

Vale

The following Defence Family members of the Sub Branch have passed in 2021.
 We pay our most humble respects to both them and their families,
We will remember them.



Source: RSLQ MMS

Membership ID	First Name	Last Name
2401756	Vincent	Wong Hoy
1030970	Kevin	Hogan
1502590	Noel	Perry
1510307	David	Henderson
1029847	Barry	Fleming
1520979	Edward	MacKedie
1565356	Maxwell	Kerr
1548876	Bernard	Mullins
1023143	David	Cargill
1018134	William	Watters
1521089	Emrys	Jones
1570803	Bernard	Donnelly

2021 Board of Directors

As of 31st December 2021

Peter Hayton	President	Jan - June 21
Jeffrey Langham	Director	Jan – June 21
	President	June- Dec 21
Ben Hemphill	Treasurer	Jan – Dec 21
Gordon Burgess	Director	Jan – Dec 21
Nathan Shingles	Director	Jan – Dec 21
Neil Turnbull	Director	Jan – Dec 21
Rob Lee	Director	Jan – Dec 21
Lee Ann Greenwood	Director	Jan– June 21
Gerry Tooth	Director	Jan– June 21
Andrew Dunn	Director	Jan– June 21
Craig Maher	Director	June-Dec 21

Mal McCullough Secretary/Executive Officer

Director Name	Meetings Available	Meetings Attended	Apology/ Absent
Jeffrey Langham	11	11	
Ben Hemphill	11	9	2
Nathan Shingles	11	9	2
Neil Turnbull	11	7	4
Rob Lee	11	7	4
Gordon Burgess	11	5	6
Craig Maher	7	7	
Peter Hayton	4	4	
Gery Tooth	4	4	
Lee Ann Greenwood	4	1	3
Andrew Dunn	4		4

Presidents Report

Jeffrey Langham
President

Our purpose is to achieve the Objects for which the Cairns RSL Sub-Branch is established.

The first of these Objects is to provide for the sick, helpless, wounded, aged, vulnerable, destitute, and needy among those who are serving or who have served in the Australian Defence Forces and their dependents.

Caring for our Defence Family is our Mission and our vision is to be known as the Sub-Branch that engages with and supports Veterans of all ages.

We do this by way of our Strategic Plan. This Plan is based entirely on our Objects and provides the framework for all our activities in support of our members.

My Report is intended to show where we are or where we are not meeting this plan and how we plan to meet our Goals.

Now that COVID restrictions are easing, we are able to continue to provide our services to veterans and recommence those that were curtailed.

Our provision of services, programs and events continues to expand as we continue to engage with other ESOs to ensure we can provide a holistic service to our members and to grow our membership, especially within the younger veteran cohort and especially from those that are still serving.

While we are the largest Sub-Branch in the Far Northern District, with 642 (May 2022) members, that membership base is ageing (68% are over 65yrs). We must engage with the younger veterans to ensure that they also have access to and receive the same level of service that we provide to current members. If we do not maintain our RSL membership numbers, then there will be no RSL.

I believe that the Cairns RSL Sub-Branch is effective in the provision of services and support to our members and is achieved through the hard work of our Volunteers and Staff, and I thank them for their efforts.

I also thank the members for their continuing support of the works of the Sub Branch.

I was asked during the last AGM as to whether there would be a report on a Strategic Plan and a report as to how we are travelling. Below is the report to Strategic Plan as requested.

STRATEGIC PLAN PERFORMANCE

While we have not completely met all of our intended Strategic Goals to date, we continue to strive for continuous improvement to ensure that members receive the best possible support that we can provide.

ADVOCACY

- Address the shortage of advocates for both Pension, Compensation and Wellbeing by engaging with State RSL with a view to accessing full-time Advocates within the CRSLSB
Not achieved - Discussions initiated with FND and State RSL to provide a full-time paid Advocate to continue to provide advocacy services. Discussions to continue to develop a formal business case.

- Maintain focus on veteran Well-Being.
Achieved – Activities undertaken by the Sub-Branch are first and foremost developed with the best interest of the members
- Maximise stakeholder engagement into the planning and delivery of all services.
Achieved – All activities are reviewed to ensure that stakeholders meet their obligations and provide the best possible service to members.
- Identify and maintain partnerships with existing general community support services for their family and or significant others that enables an efficient and effective referrals process for people in need.
Achieved – Communications are maintained with existing general community support services to ensure up-to-date processes are in place and that there is an awareness of the roles of each support agency. An example of this is the recent successful Wellbeing Forum.

INCREASE MEMBERSHIP OF THE CRSLSB

- Actively seek new members through promotion of the RSL through its programs of support and services to veteran and their families through all available media.
Achieved – Visibility of CRSLSB Programs in State RSL Newsletter, State Member Updates, Facebook, Instagram. New members gained.
- Maintain and grow the Cairns Veterans Business Network
Achieved – CVBN continues to grow with positive feedback and employment of veterans
- Continued production and distribution of E-SITREP
Achieved – E-SITREP continues to be published on a fortnightly basis.
- Continued enhancement of Sub-Branch Social Media presence.
Achieved – Facebook, Instagram
- Encourage those that are transitioning out, or recently done so, from the ADF to participate as a member of the CRSLSB. Attendance at ADF Transition Seminar or target transitioning members to attend CVBN function
Partially Achieved – Actively focusing on ADF personnel transiting. Transition Seminars have not been held face-to-face due to COVID. Seminars possibly will be recommencing in August with the intention that there is a CRSLSB presence.
- Regular meetings between President and local ADF commanders
Partially Achieved – Informal meetings with Local ADF Commanders have taken place at Ceremonial and other events. Regular formal meetings to be scheduled.
- CRSLSB participation in ADF recruiting programs, e.g., NIDP
Achieved – An invitation has again been extended to attend the NIDP Graduation Ceremony on Thursday 23rd June 2022.

GOVERNANCE STANDARDS OF THE SUB-BRANCH ARE AT ALL TIMES MAINTAINED TO THE HIGHEST STANDARDS.

- Ensure the actions, presentation and decisions of the Board Members and Staff maintain at all times a high level of personal and professional standards, dignity, and honour.
Achieved – All Board Members and Staff act in a professional and dignified manner.

- Encouragement of younger Veterans to take on Board roles.
Achieved – When meeting with younger veterans, discussions regarding the way the Sub-Branch operates provides the opportunity to promote potential Board Membership.
- Formal Board succession plans for CRSLSB are developed and reviewed regularly.
Not Achieved – Succession Plan to be developed post this AGM.
- Provide formal ongoing Governance training through both established RSL QLD pathways and other Industry peak body organisations.
Achieved – Governance Training conducted last year. FND is again organising Governance Training for all Board Members on Saturday 23 and Sunday 24 July.
- Adopt and evolve CRSLSB Constitution and Governance practices in accordance with RSL Qld and best Governance practices.
Partially Achieved – Waiting for outcome of the State AGM as to whether the proposed constitutional changes will affect the CRSLSB Constitution. Access to information pathways to ensure up-to-date information on changes to governance practices.
- Develop and review our policy and procedures via continuous improvement mechanisms.
Achieved – A mechanism is in place to ensure policy and procedures are updated on a regular basis and any shortfalls in these policies and procedures when identified are corrected.
- Ensure ongoing compliance with the ACNC and all other regulatory requirements to maintain our charitable status.
Achieved – Charitable Status maintained by meeting the reporting requirements of the relevant authorities and meeting the Objects for which the Sub-Branch is established.
- Ensure the Quality Management System is further developed and maintained to ensure it reflects and drives ongoing professional practice.
Achieved – Policies are reviewed and Shortfalls when identified are corrected.

EXPANSION OF THE NETWORKING AND COLLABORATION WITH EXISTING CRSLB STAKEHOLDERS

- Establish local providers groups to meet on regular basis.
Achieved – Regular meetings/communications with other provider groups are held to provide high level service to veterans
- Meet local and regional ADF commanders of local Regular and Reserve Units on a regular basis.
Partially Achieved - Informal meetings with Local ADF Commanders have taken place at Ceremonial and other events. Regular formal meetings to be scheduled.
- Seek ongoing Sub-Branch enhancement of collaboration and partnering between various ESOs and support agencies.
Achieved – Regular meetings/communications with other provider groups.
- Establish and maintain regular liaison meetings Local, State and Federal Government members.
Partially Achieved - Informal meetings with Local, State and Federal government members have taken place at Ceremonial and other events.

- Enhanced ongoing engagement with DVA, ATDP, RTOs
Achieved - Ensuring regular communications with Agencies to ensure up-to-date information is obtained in order to provide high level service to veterans
- Develop and maintain high level engagement with RSL QLD Veteran Services.
Achieved - Regular communications are held to ensure up-to-date information is obtained in order to provide high level service to veterans
- Encourage participation in Sub-Branch events and programs by Veterans across the FND.
- **Achieved** - Continued promotion and information to members via E-SITREP, Facebook and Instagram, Members Portal and CRSLSB Website to ensure all members are aware of upcoming events and programs.
- Maintain and develop networking and partnering with schools in Sub-Branch activities.
Achieved – Liaison with Defence Mentors in Schools, Promotion of Swinton Leaning Scholarship, Sponsorship for Young Endeavour. Direct involvement in ANZAC Dawn Service and March.

ENSURE MAINTENANCE OF THE RSL BUILDING IS ONGOING TO PREVENT DEGRADATION.

- Establish a Maintenance Working Group to liaise with the RSL Club.
Not Achieved – Waiting for the remainder of work to be undertaken prior to ensuring the Club conducts regular maintenance activities.
- Conduct regular maintenance inspections with the RSL Club.
Not Achieved - Waiting for the remainder of work to be undertaken prior to engaging with the Club to conduct regular maintenance inspections.
- Establish a Sinking Fund to manage unforeseen or emergency maintenance issues.
Partially Achieved – Bendigo Bank in the process of establishing the Sinking Fund Account. This account will ensure oversight of monies expended in maintaining the building.

ENSURE AN EFFECTIVE RISK MANAGEMENT STRATEGY IS IN PLACE

- Risk Management policy to be continually reviewed, amended in line with changes to legislation and identified risk during the operations of the Sub-Branch.
Achieved - Access to information pathways to ensure up-to-date information on changes to governance practices. Ensure policy and procedures are updated on a regular basis and any shortfalls in these policies and procedures when identified are corrected.
- Risk Management Tools to be developed for each area of operation of the Sub-Branch and are to be reviewed regularly to ensure Sub-Branch practice reflects sound safety mitigation practices for the safety and wellbeing of all our stakeholders.
Achieved - Ensure policy and procedures are updated on a regular basis and any shortfalls in these policies and procedures when identified are corrected.
- Ensure financial Risk Management Systems are developed, implemented, and continuously reviewed by the Board.
Achieved - Access to information pathways to ensure up-to-date information on changes to governance practices. Ensure policy and procedures are updated on a regular basis and any shortfalls in these policies and procedures when identified are corrected.

MAINTENANCE OF HIGH-QUALITY MILITARY MUSEUM

- Ensuring that funding is provided for the Museum and museum volunteer staff are engaged in decisions regarding the Museum
Achieved – Board allocation of \$10,000 per annum, is available to ensure operation of and maintenance the Kokoda Museum to the highest standard we can. Formal Monthly Museum Volunteer meetings for planning of Museum ongoing development.
- Continue to provide structured support towards ongoing enhancement of the Kokoda Hall Museum.
Achieved – Supporting Museum Volunteers needed to ensure operation of and maintaining the Kokoda Museum to the highest standard we can. Assistance in funding grants applications.
- Design and develop commemorative displays of more recent theatres.
Achieved – Updates of displays to reflect more recent theatres in ongoing development.

REVIEW

- The Strategic Plan will be reviewed on an annual basis at the first Board Meeting following the Annual General Meeting. The review will include progress of activity completion.

Jeffrey Langham
President

Motion: *"That the Presidents Report as tabled be adopted."*

Moved:

Seconded:

Treasurers Report

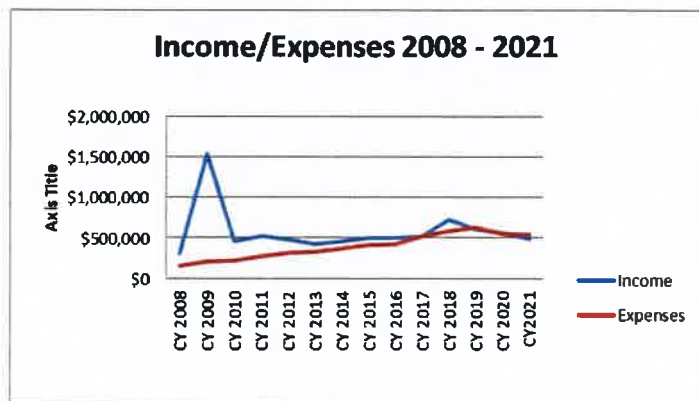
Ben Hemphill
Treasurer

It is my opinion that the Cairns RSL Sub Branch Inc is solvent and have reasonable grounds to believe that the Cairns RSL Sub Branch Inc will be able to pay its debts as and when they become due and payable.

Key Points - 2021 Financials

- Increase in Raw Materials and Consumables up \$33K
- Increase in Employee Benefits up \$32K
- Income primarily from rent. \$30K from Grants
- \$200K Received as part of the Loan close out
- 15K spent on advocacy and welfare
- \$147K Spent on building repairs and maintenance
- \$9K on Museum
- \$23K on Legal fees

Caring For Our Defence Family

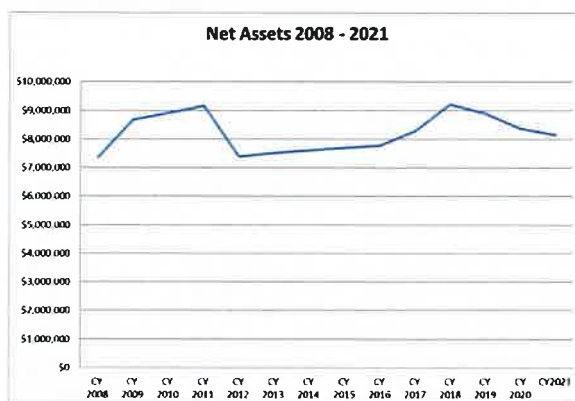


2018 to 2021 Yearly Comparison

Net Assets influenced by:-

- Negative trend influenced by the years of account practices as a result of the Amortisation of the Development/Loan Asset + Depreciation of Plant and Equipment.
- \$207K downward movement from 2020.

- Development amortization
- Refer Note 12



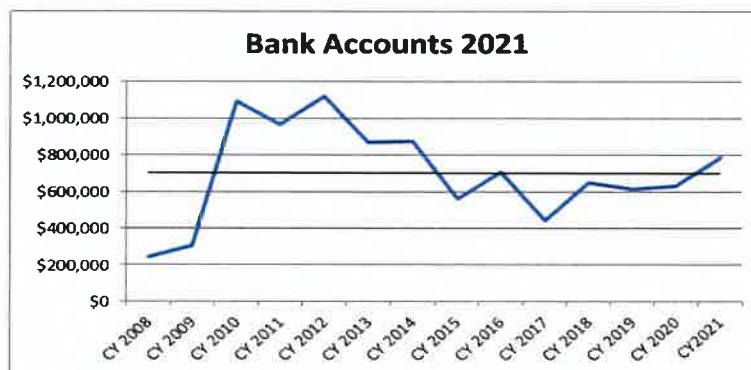
It is the intention of the officers that the Sub Branch will keep the development application in its present form until the future of the re-development project can be decided. If the development does not proceed, the capitalised development costs would be fully impaired and would need to be written down to nil. The development costs are being amortised from the date of renewal on **13 August 2018 to the date of expiration on 13 August 2024.**

Caring For Our Defence Family

Bank Accounts – EOFY 2021

Key Bank Account Points:-

- Increase in balance due to the \$200K payment
- Ongoing \$100K yearly cash injection for next 9 years
- \$1,266 in earned interest.
- Increased by \$156K from 2020



Caring For Our Defence Family

Management Report Key Points 2021

Key Points carried forward from previous AGM's:-

- Loan concerns – Completed
- Significant investment on building maintenance
- Financial documents reflect the current position
- Focus on ensuring Grants are acquitted and spent in a timely manner

	Rating
1. Provision for Doubtful Debts	A
2. Provision for Non-Recoverability of Loan	A
3. Lack of adequate security in respect of loan to club	A
4. Unspent Grants	A
5. Building Maintenance Programme	A
6. Adjustments to Financial Statements	B

Caring for our Defence Family

The Sub Branch is in a very healthy financial position.

Significant funds as previously reported allocated to building maintenance and repairs.

We can continue to maintain our core function – Caring For Our Defence Family through our mission and objectives

We can continue to strive to be principal ESO for our Defence Family

COVID-19 no significant impact to our financial health

Ben Hemphill
Treasurer

Motion: "That the Treasurers Report for 2021 as tabled be adopted"
Moved: Ben Hemphill Seconded:

Motion: "That the Financial Audit for financial period 2021 as presented be adopted"
Moved: Ben Hemphill Seconded:

Motion: "That the Board of Directors engage Grubers Beckett as auditor for the financial period 2022"
Moved: Ben Hemphill Seconded:

Membership

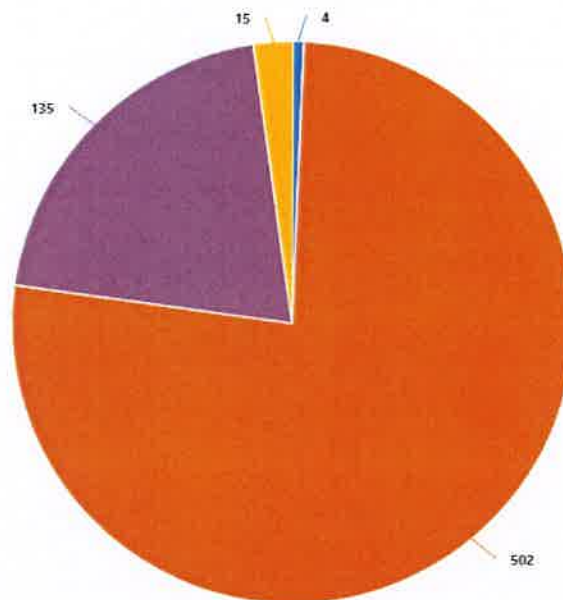
@ May 2022

Dashboard - Financial Members



Service Members by Category

Life Member Life Subscriber Service Member Special Status



	<26 yrs	26-35 yrs	36-45 yrs	46-55 yrs	56-65 yrs	66-75 yrs	76-85 yrs	86+ yrs	Total	>65 yrs	% >65
Far Northern District	3	19	40	50	103	224	156	47	542	437	68%
Cairns Sub Branch Inc	3	19	40	50	103	224	156	47	542	437	68%
Grand Total	3	19	40	50	103	224	156	47	542	437	68%

Wellbeing Report

2021 (COVID) Wellbeing Statistics

Wellbeing Clients @ SubBranch	26
Hospital Wellbeing Visits @ Private & Public	341
Aged Care Wellbeing Visits	45
Private Home WellBeing Visits	19
Emergency accommodation nights provision	5
Advocate Appointments	382

Volunteers 2021

Registered Active volunteers	47
Advocate	3
Board only	6
Board/events	1
Hospital visits	4
Events only	7
Requiems	3
Events/museum guide	1
Events/stalls	2
Hospital visits	3
Museum only	1
Office only	1
Museum/weapons	1
Visits and events	1
Pipes and Drums band	10
Events/Marketing	1

Marketing Report

Lucy Cahill
Marketing and Events Coordinator

We kicked off 2021 with another successful International Women's Day event, held at the Pullman International Hotel, approximately 130 people attended the event. We saw the return of the Anzac Day Dawn Service and March, unfortunately, the weather produced the wettest service that Cairns had seen in many years. Even with the challenging weather, a large crowd attended.

As the year progressed, we continued to hold annual events which included the Annual Peacekeeper/Peacemaker event, the 'Thank you for your Service' Gala Dinner and Remembrance Day. We held three Veterans Health week events which included the Wellness Challenge, 70 Members from HMAS Cairns attended as well as members from the Army and Airforce who were in Cairns on Operation COVID. Unfortunately, a snap Cairns COVID Lock Down and the ADF withdrawing support saw the 2021 Vietnam Veterans Day Service having to be cancelled.

In April, we launched the Cairns Veterans Business Network (CVBN) which has been steadily growing in numbers, at the end of 2021 we had 36 members of the CVBN. Three networking functions were held and industry experts from the Marketing and Financial Industries attended as well as Major Ben Lanskey, Regional Engagement Manager - Queensland Defence Reserves and Employer Support.

We successfully secured a DVA Grant to allow the Sub Branch to hold monthly 'Kick Start your Day' Breakfasts. These breakfasts are held on the second Sunday of the month. The breakfasts have been a tremendous success with 40 to 60 Cairns RSL Sub Branch Members and their families attending each month, the feedback we have received has been overwhelmingly positive.

Our events and marketing portfolio has significantly grown, and we continue to be recognised as one of Cairns' leading Ex-Service Organisations. We have continued to develop strong relationships with stakeholders and partnered with the Ex-Women's Sub Branch to work together on International Women's Day, the Cairns Defence Community Support Group to hold a Children's Christmas party at the Inflatable Kingdom, and a New Year's Eve Party in the Catalina Room. We also ran the BBQ at the Defence Member and Family Support Father's Day Extravaganza.

Our online growth and engagement have continued to grow steadily through tools such as Facebook, Instagram, our own Website, and Email Marketing. Over 38,000 emails were sent out from our MailChimp account, with a 43.9% open rate. Our website is continuing to grow, and we are continuing to see growth and an increase in the number of users, in 2020 we had 7,725 users and in 2021 we had 13,450 this is nearly a 50% growth in website users. Our social media traffic has seen significant growth, especially on Tuesdays (Military History) and Sundays (Military Humor).

Our Facebook page has grown from 2046 Followers in January 2021 to 2575 in December 2021, with a Facebook page reach for 2021 of 146,516. We have also seen steady growth on our Instagram page reaching 1933 people in 2021.

We successfully achieved Key event and marketing goals for 2021.

Brand Awareness

We have continued to grow the Cairns RSL Sub Branch brand awareness by sending fortnightly E-Sit Reps, regularly posting blogs on our social media and webpage, and keeping our social media, both Facebook and Instagram, regularly updated. We also attended the Tanks Markets monthly to promote the Sub Branch, increasing memberships, and awareness

Relationships with key stakeholders

The Cairns RSL Sub Branch has successfully established relationships with Key Stakeholders, attending quarterly Stakeholder meetings run by Defence Member and Family Support. Also, partnering with the Cairns Defence Community Support Group, Ex-Service Women's Sub Branch, FNQ Legacy and Defence Members and Family Support to hold events. We have also continued to work closely with the HMAS Cairns and 51st Battalion to successfully hold commemorative services.

Develop and implement member-only events

Our 'Kick Start your Day' Breakfast is a members and members families only event that is held monthly, these breakfasts are an opportunity for our members to create social connections and wellbeing through a healthy breakfast, receiving nutritional information and activities. All events that the Cairns RSL Sub Branch holds are advertised to our members through Mail Chimp and SMS prior to events being advertised to the wider veteran community.

Fundraising

Throughout 2021 we have continued to run annual fundraising events. This includes fundraising stalls at the Tanks Markets and Bunnings to increase awareness and fundraising profits.

To conclude, 2021 was an extremely busy year for the Cairns RSL Sub Branch, and all events held were deemed a success. 2022 will continue to deliver successful events, support members and their families, and will continue to strive to create programs, activities, events, and initiatives to increase awareness, grow memberships and engage with members and their families.

Lucy Cahill
Events and Marketing Coordinator

Motion: "That the Marketing Report as tabled be adopted."

Moved: Seconded:

Volunteer Register

Below is a list of our 47 very valuable active Volunteers that have assisted the Sub Branch in 2021 in our aim of *'Caring For Our Defence Family'*

Volunteer of the 2021 Year Kieran (Spike) Carlin

<i>Surname</i>	<i>First</i>		<i>Surname</i>	<i>First</i>
Abel	Alan		Moule	Desley
Bird	Mary-Anne		Michael	Neale
Bradely	Hayden		Nicholson	Mark
Burgess	Gordon		Paterson	John
Carlin	Kieran		Redgen	Matthew
Carswell	Stanley		Richards	Ian
Dangard	Robert		Ross	Kerry
Diprose	Ronald		Ross	Findlay
Derrington	Scott		Royle	Christopher
Dunstan	Melanie		Saliba	Mark
Forster	Nathan		Shingles	Nathan
Greenwood	Lee-Ann		Simmonds	Mark
Harper	David		Spurrier	Jennifer
Hartman	Roy		Stapleton	Joseph
Hemphill	Benjamin		Stormont	William
Jamieson	Allan		Tully	Brendan
Johns	Darryl		Turnbull	Neil
Langham	Jeffrey		Watson	Phillip
Lee	Rob		Webb	Gerard
Maconachie	William		Whaling	Brian
Maher	Craig		Whitson	Stephen
McCullough	Isabelle			
McQueen	Makayla			
Mills	Carol			

Museum Report

Craig Maher
Museum Volunteer

In September 2021 ten glass cabinets were acquired from the Mossman RSL Sub-Branch. This has increased our display space considerably and subsequently; nearly every display cabinet has now been cleaned and re-organised. The only cost of these cabinets was the removal from Mossman to Cairns. Work continues cladding the kickboards to make them uniform.

The Armoury has been repanelled with commercial slat wall panelling. The weapons display has now been completely re-organised by our Armourer – Gerry Webb, and looks great. Work continues with the panelling of the reveals of the cabinets and. Planned work for the future will be the progressive restoration of our weapons and their further interpretation.

During October 2021 a replica Steyr F88 Rifle was purchased and delivered and is on display. It looks the part and provides a great option if the real weapon is unobtainable. Stubby Stapleton has made several items for the Museum over the last year. This includes a beautiful book stand for our World War One Lost Anzacs book, a bell stand, and pelorus stand.

We have started selling some of our many model kits through the Cairns Sub-Branch online store. Hopefully this will move the models and raise the Museum some further funds.

Bill Maconachie has also donated many items and continues to build on the work he has done over the years organising, growing, and 'fine-tuning' our displays. He also continues to tend our commemorative rosemary on the balcony, a job he has done for us for many years.

A new standardised system to label and interpret our items is being developed. It is planned to have something implemented this year to start telling more of the stories of our items and place them in context.

Visits from Scouts, Cubs and School groups, as well as local Defence Units, have also continued over the past year despite the restrictions. We hope to grow these visits as the community continues to open. We are aiming to continue expanding the awareness of our Museum by the distribution of flyers and the possibility of a sign on the front of the building.

Finally, I would like to thank the Kokoda Hall Museum Volunteers (aka Museum Mob!) over the past year for all their unsung efforts – Bill Maconachie, Stubby Stapleton, Gerry Webb, Roy Hartman, Ian Richards, Hayden Bradley, and Bill Crossley who sadly retired from volunteering. We wish him the very best.

Craig Maher
Director – Museum
& Acting Curator

Motion: "That the Museum Report as tabled be adopted."

Moved: Seconded:

Building Report

Craig Maher
Director - Building

We have undertaken extensive external work on our building to bring it back to its former glory as the spiritual home of the Veteran. The roof and front of the building have been resurrected after decades of neglect. Though significant work has been done there is still more to be completed.

The southern Aquarius wall was in significant disrepair, however repairs have progressed significantly with the cleaning, cladding, and painting has now been completed to approximately 70%. This work has included:

- Entire side of building pressure cleaned.
- Casements in Catalina Room have been repainted.
- Metal cladding installed on top of formed concrete window awnings for the Catalina Room casement windows.
- Old louvered windows in Museum, clad from inside, have now been clad externally too with metal cladding.
- New ducting installed for ground floor bathrooms.
- New air conditioner and ducting installed for bistro.
- All horizontal surfaces have had bird spikes installed help maintain the work completed.

It is planned that this work shall continue with cladding the remaining concrete awnings and installing further bird-proofing measures. I am in the process of arranging a planned maintenance routine, in consultation with the Club, to ensure that our building does not deteriorate to the degree it was allowed to, again.

Other major projects in the planning are:

- Separate power meter from the Club (as requested by the Club)
- Solar power to power the Sub-Branch premises
- Separate security system from the Club (as requested by the Club)
- Signs on the outside of our building indicating to the outside world that the Cairns RSL Sub-Branch is indeed here. This includes a 3 x 2 metre sign on the Esplanade and a 2 x 1 metre sign on Florence Street

Questions for which I request consideration by the Sub-Branch Membership - include the future direction of our building once the maintenance has been caught up.

This includes considering the needs of our Membership regarding our building to improve accessibility, facilities, appeal etc. This could include the possibility of:

- Increased carparking capacity, perhaps undercover? More disabled parking.
- Installing a proper full-size lift.
- Establishing our own entrance to the Sub-Branch.
- Creating a space in our own building reserved for the Sub-Branch Membership to gather. A space for veterans to relax and feel welcomed - that isn't a public bar or pokie lounge.

These are but a few ideas that have been repeated to me over the years I have been an active part of this place. I would welcome the Membership's opinion on this matter.

Craig Maher
Board Director - Building

Motion: "That the Building Report as tabled be adopted."

Moved: Seconded:

Activities 2021

Armistice Day - Host and Chair Planning Meeting
ANZAC Day - Host and Chair ANZAC Day Planning Meetings
Hospital Visits
Requiems
International Women's Day High Tea
Market Stalls
Kokoda Museum Displays
Schools/Scouts/Cubs Museum Tours
Swinton Learning Program Scholarship
Peace Keepers / Peacemakers Event
Fortnightly E-SIT REP
Daily Facebook and Instagram
Regular SMS Notifications
Maintenance of Web Site and Members Portal
Sponsorship Young Endeavour
Tobruk Memorial Pool Poppy Installation
Tingira Association Birthday in Museum
Veterans' Health Week - Scuba Diving intro - Painting Party - Wellness Challenge
Mental Health Week Tropic Nutrition Tea's and shakes
Volunteer Christmas Party
Thank You For Your Service Dinner
Kickstart Wellbeing Program and Monthly Breakfasts
Members Christmas breakfast
Museum Model Aircraft Sale
Cairns Defence Community Support Group – Children's Christmas
Cairns Defence Community Support Group (CDCSG) Sponsorship
Defence Members and Family Support Father's Day Extravaganza New Years Eve Party in Catalina Room
Cairns Veterans Business Network Events - Boardwalk social - Sauce Brewing - Kokoda Hall Museum
COVID Well-Being Calls
Cairns RSL Sub Branch Pipes and Drums
Stakeholder Meetings held quarterly by DMAFS



RETURNED & SERVICES LEAGUE OF AUSTRALIA

QUEENSLAND BRANCH

OBJECTS

1. Provide for the sick, helpless, wounded, aged, vulnerable, destitute and needy among those who are serving or who have served in the Australian Defence Forces and their dependants;
2. Perpetuate the close and kindly ties of friendship created by a mutual service in the Australian Defence Force or in the forces of nations traditionally allied with Australia and the recollections associated with that experience;
3. Maintain a proper standard of dignity and honour among all past and present members of the Defence Forces of the nation and to set an example of public spirit and noble hearted endeavour;
4. Preserve the memory and the records of those who suffered and died for Australia, erect monuments to their valour, provide them with suitable burial places, and establish and preserve, in their honour, the annual commemoration days known as ANZAC Day, Remembrance Day and other commemorative days;
5. Encourage loyalty to Australia and secure patriotic service in the interests of Australia;
6. Protect the good name and preserve the interests and standing of members of the Australian Defence Force;
7. Encourage Members, as citizens, to serve Australia with that spirit of self-sacrifice and loyalty with which they served as members of the Australian Defence Forces; and
8. Provide welfare to the sick, helpless, wounded, vulnerable, aged, destitute and needy.