



2023 ANNUAL GENERAL MEETING

I, Lucy Cahill, A/Secretary of the Cairns RSL Sub-Branch Inc hereby give notice that an Annual General Meeting of members of the Cairns RSL Sub-Branch Inc will be held in the Catalina Function Room, RSL Building 115 Esplanade Cairns

2 pm on Sunday 18 June 2023

Order of Business

1. To confirm the Minutes of the previous 5 June 2022 Annual General Meeting
2. To confirm the Minutes of the Special General Meeting on 23 October 2022.
3. To receive and consider the President's Annual Report
4. To receive and consider the Financial Statements and Treasurer's Report for the year ended 31 December 2022 and the Balance Sheet at that date.
5. To confirm the appointment of an Auditor
6. To receive and consider the following reports:
 - a. A/Office Managers Report
 - b. Marketing Report
 - c. Museum Report
 - d. Youth Development Report
 - e. Building Report
7. To elect **three new (3) Board members** for a three-year term replacing:
 - a. Mr. Ben Hemphill – Treasurer Expiry of Elected Term
 - b. Mr. Neil Turnbull – Vice President Expiry of Elected Term
 - c. Mr. Paul Walker – Expiry of Casual Vacancy Term (*Completing Gordon Burgess's ordinary Board Member position*)

Note:

1. Nominations for these vacant positions close at 1600hrs Friday, 3 June 2023 and must be received by the A/Secretary at that time to be a valid nomination. (CRSLSB Constitution Sec 42.)
 2. Nominations must be on the official Nomination Form duly nominated, seconded, and accepted by Nominee.
 3. Nominees, if elected, must undergo a Federal Police Clearance Check and Qld Working with Children Check and be able to be named by the Australian Charities and Not For Profit Commission as a Responsible Person.
8. Deal with any business of which prior notice has been given in writing and duly seconded by close of business 1600hrs Friday, 3 June 2023.
9. Meeting Conclusion

Lucy Cahill

Lucy Cahill
A/Secretary
15 May 2023