



2024 ANNUAL GENERAL MEETING - MINUTES

The following are the Minutes of the Annual General Meeting of members of the Cairns RSL Sub Branch Inc will be held at the Catalina Room RSL Building 115 Esplanade Cairns.

Sunday 10 March 2024 @ 2pm

1. Opening of Meeting 14:02
2. Ode
*They shall grow not old as we that are left grow old
 Age shall not weary them, nor the years condemn
 At the going down of the sun and in the morning
 We will remember them
Lest We Forget*
3. Vales
4. Pledge of Allegiance
 I,.....do hereby swear allegiance to the Commonwealth of Australia and its people and do hereby subscribe to the Constitution of Australia and the Constitution of the Returned and Services League of Australia.
5. Present As per the Registration Book
6. Apologies As per the Registration Book
7. Welcome by President Nathan Shingles
8. Welcome to Special Guests – Mr Alfred Grubber
9. Confirm the Minutes of the previous 2023 Annual General Meeting
Motion:
"That the Minutes of the 2023 AGM as promulgated be confirmed".
Moved: Steve Moon Seconded: Stan Carswell Carried
10. Business Arising from the 2023 AGM Minutes
11. To receive and consider the President's Annual Report
Motion:
"That the meeting resolves to accept and adopt the Presidents report as tabled".
Moved: John Johnson Seconded: Steve Moon Carried
12. To receive and consider the Treasurer's Report for the year ended 31 December 2023
Motion:
"That the meeting resolves to accept and adopt the Treasurers report as tabled".
Moved: Paul Walker Seconded: Michael Telley Carried
13. To receive and consider the Auditor's Report for the year ended 31 December 2023
Motion:
"That the audit report for the period 2023 as prepared by Grubers- Beckett presented by the Treasurer, be received and adopted"
Moved: John Paterson Seconded: Paul Walker Carried

14. Appointment of Auditor for the 2024 Financial Year

Motion:

"That the AGM appoints Grubers Beckett as the Auditor for the financial year 2024."

Moved: Steve Moon Seconded: Neil Stanmore Carried

Mr. John Paterson questioned the difference in the wage amounts in the Treasurer's Report and the Audit Report. Mr Alfred Grubber - Auditor explained the Audit report included all wages expenses and not any refunds for wages received.

15. To receive and consider the following reports:

Office Manager Report

Motion:

"That the meeting resolves to accept and adopt the Office Manager report as tabled".

Moved: John Paterson Seconded: Kel Ryan Carried

Marketing Report

Motion:

"That the meeting resolves to accept and adopt the Marketing report as tabled".

Moved: Michael Telley Seconded: Chris Hartup Carried

Volunteer Coordinator Report

Motion:

"That the meeting resolves to accept and adopt the Volunteer Co-Ordinator report as tabled".

Moved: Stan Carswell Seconded: Joseph Stapleton Carried

Museum Report

Motion:

"That the meeting resolves to accept and adopt the Museum report as tabled".

Moved: Joseph Stapleton Seconded: Bill Maconachie Carried

Building Report

Motion:

"That the meeting resolves to accept and adopt the Building Report as tabled".

Moved: Steve Moon Seconded: Michael Telley Carried

16. Appointment of a Returning Officer for the Annual General Meeting

Motion:

"That Mrs. Karrie Blanch, Secretary of the Cairns Defence Community Support Group, be appointed as returning officer."

Moved: Steve Moon Seconded: Colin Bottomley Carried

17. Election of two (2) Board members each for a three-year term.

- a. Three Nominations were received duly signed by the nominee and witnessed by two current members were received at the closing date and time of 1600hrs on 26 February 2024.
 - i. Martin Keating
 - ii. Graeme Kelly
 - iii. John McDonough

Appointment of two Scrutineers.

The President appointed Mr. Kel Ryan and Mr. John Johnson as scrutineers.

A ballot was held with Mrs. Karrie Blanch as Returning Officer.

Mr. Martin Keating and Mr. Graeme Kelly were duly elected as Cairns RSL Sub Branch Board Members for a three-year term.

Motion:

'That the Ballot Papers be destroyed.'

Carried

18. Notice of Motion

- a. *Nil*

19. DUE DILIGENCE STATEMENT

The Cairns RSL Sub-Branch Inc is satisfied that this meeting was conducted in accordance with the Constitution of the Sub Branch and that the positions formulated and resolutions passed are consistent with the furtherance of the Objects of the Qld RSL and otherwise satisfy the Sub Branch's obligations to superintend and conduct the business of the Sub Branch pursuant to its constitution.

Moved: Colin Bottomley Seconded: Michael Telley Carried

20. The date of the next AGM: Sunday, 23 March 2025

21. Meeting Completed: 14:55